

THE HIGHLAND GUILD OF WEAVERS, SPINNERS AND DYERS

Constitution November 2021 – Draft for AGM

1 NAME

The Highland Guild of Weavers, Spinners and Dyers

2 AIMS

- 2.a To maintain our cultural heritage through the preservation of and continuance of our core crafts of weaving, spinning and dyeing;
- 2.b To be a repository for skills and knowledge related to our crafts, to share the skills and knowledge among our members in order to maintain an excellence of craftsmanship, and to promote our crafts among the wider community;
- 2.c to provide opportunities for the interchange of information for enlarging knowledge through workshops, demonstrations and talks; and
- 2.d to co-operate with other Guilds having like aims.

3 COMMITTEE

- 3.a The affairs of the Guild shall be managed by a Committee consisting of a Chairman, Secretary, Treasurer, Membership Secretary, Workshop Convener, Newsletter Editor and at least two full-time members. There shall be an upper limit of 12 members on the committee.
- 3.b The Committee may from time to time co-opt additional members to serve until the next AGM.
- 3.c The Committee shall meet at least three times a year and four shall constitute a quorum.
- 3.d The Chairman shall hold office for three years and shall not be eligible, for a further three years, for re-election as Chairman.
- 3.e All other members shall hold office for three years and thereafter may be re-elected annually.

4 SUBSCRIPTION

An annual subscription, the amount of which shall be determined at an AGM, shall be payable in advance and be due on 1st October each year. Members joining on or after 1st July will be covered for membership until 30th September of the following year.

5 ANNUAL GENERAL MEETING

5.a There shall be an AGM of members of the Guild at which every full member shall be entitled to speak and vote. At least six weeks notice of the date of the AGM will be given to Guild members. The AGM may be held by video conference or in person. The AGM shall be held by 31st January of each year. One fifth of the membership of that year shall form a quorum.

5.b The AGM shall:-

b.i Receive the Chairman's Report;

b.ii Receive the Treasurer's Report;

b.iii Make elections to the Committee as necessary;

b.iv If necessary, alter the amount of the annual subscription for the year beginning the following October;

b.v Consider and vote on any resolutions which have been submitted to the Meeting;
and

b.vi Transact any other business by leave of the Chairman of the Meeting.

5.c No nomination for membership of the Committee shall be made without the previous consent of the person nominated.

6 ACCOUNTS

The Guild's financial year runs from 1st October to 30th September of the following year.

At the discretion of the Committee the Guild may:-

6.a Reimburse members for reasonable expenses incurred by them in or about the discharge of their duties on behalf of the Guild;

6.b Rent, hire, or purchase equipment and materials for the purpose of the Guild;

6.c Pay speakers and tutors at workshops and other Guild events;

6.d Make *ex gratia* payments; and

6.e Make affiliations with other organisations.

7 ALTERATIONS TO THE CONSTITUTION

This Constitution shall not be altered except by a majority resolution carried at the AGM of the Guild. Proposed changes to the Constitution should be submitted to the Secretary at least four weeks before the AGM.

8 EXTRAORDINARY GENERAL MEETING

An EGM of the Guild may be called:-

8.a By a majority decision of the Committee; or

8.b On requisition to the Secretary signed by 10% of the total membership, such requisition to incorporate all business which is to be the subject of the Meeting so called. Such an Extraordinary Meeting shall be held within one calendar month of its calling and may be held by video conference or in person.

9 ASSETS

None of the Guild's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further its charitable purposes.

10 DISSOLUTION

If on the winding-up of the Guild any property remains after satisfaction of all the Guild's debts and liabilities, such property shall not be paid to or distributed among the members of the Guild; that property shall instead be transferred to some other charity or charities (whether incorporated or unincorporated) whose aims are similar (wholly or in part) to the aims of the Guild.