**Highland Guild of Weavers, Spinners and Dyers - Equipment Hire**

The Guild has large and small items to hire. See hire list on our website or at a workshop/meeting.

**Conditions of hire**

Hires are for a maximum of 3 months, anything over 3 months will be regarded as overdue.

£10/month for large items; £5/month for small items.

Please fill in the form below if you wish to hire something.

Please return this form to the committee member responsible for equipment hire (Sue Reed, or in her absense the meeting host).

Please give or send payment to the Guild treasurer with tear off slip below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Item hired:** | | | |
| **Date hired:** | **Length of hire: 1 / 2 / 3 Months** | | |
| **Date due back:** | **Payment amount: £** | |  |
| **Date returned:** | | | |
| **Name:** | | | |
| **Address:** | | | |
| **Phone/Mobile:** | | | |
| **Email:** | | | |
| I have hired and received the above piece of equipment. | | | |
| **Signed:** | | **Date:** | |
| Equipment returned by due date and checked by committee member: | | | |
| **Signed:** | | **Date:** | |

Any damage or missing pieces to be reported to equipment officer.

Please Tear here ----------------------------------------------------------------------------------------------------------------------------

Payment slip, please tear off and send to HGWSD treasurer with due payment

|  |  |
| --- | --- |
| **Name:** | |
| **Item hired:** | |
| **Date hired:** | **Length of hire: 1 / 2 / 3 Months** |
| **Date due back:** | **Total Payment amount: £** |
| **Hire Payment: BACS / Cash / Cheque** |  |

Cheque: Payable to “Highland Guild of Weavers, Spinners & Dyers” Sent to Linda Henderson, 6 Glenferness, Nairn, Moray, IV12 5UP

BACS: Sort Code 80-06-35 Account No: 00389622 (Enter the reference as your initials and the word HIRE)