HGWSD Workshop Booking Form

To book a workshop, please email the following information to <u>sadie.paige@hotmail.com</u> This information will only be used to manage your booking.

Workshop Title: Workshop Date: Name: Address: Phone number: (preferably mobile, this will be used to contact you in the event of any changes to the workshop) Email address: (this will be used to send you any detailed workshop instructions and to advise of your booking status) Payment method: (please select from Bank transfer, cheque or cash, see below for details) Payment amount: (unless otherwise stated, this will be £25 for members, £35 for non-members)

Do you need to borrow equipment? (Y/N)

(please be specific)

Photography (Y/N):

(During workshops photographs may be taken for our website, Threads magazine and newsletters. Please indicate your permission for photographs of you and your work to be included.

Payment method, your options:

Bank transfer: Sort Code 80-06-35 Account No: 00389622 (Enter the reference as your initials and the date of the workshop, e.g. JB 110120)
Cheque: Payable to "Highland Guild of Weavers, Spinners & Dyers", and posted to Linda Henderson, 6 Glenferness, Nairn, Moray, IV12 5UP
Cash: to Treasurer (Linda Henderson, or another committee member) at a Guild Meeting

IMPORTANT NOTE:

Please read the Booking Cancellation Policy before making your booking. Your booking will be provisional until payment has been received. After payment has been received your booking will be confirmed. In the event that the Workshop is over-subscribed you will be notified at the time of booking.